

ZCO Annual Meeting May 15, 2016

In attendance (*Directors): Nancy Kodo Conover; Darah Shonin Ashton*; Arlene Holmes; Bill Dainen Kelly*; Hogen Bays, Roshi (present as proxy for Jan Chozen Bays, Roshi); Amy Kisei Costenbader*; Patrick Bansho Green (Treasurer); Linda Cho-on Frischmeyer; Judy Seiko Stamp*; Patrick Dunn; Douglas Onkatsu Kagel*; Larry Fuho Trussell (President); Heather Dorfman (Secretary); Ed Gensho Welsh; Lynn Barlow; Jim Hornor; Judy Myukyo Perry; Michael Sojin Kip; Christine Homitsu White; Cybil Kavan; Laura Jomon Martin; Betty Reiyu Scholten; Nancy Boros; Linda Vick; Daniel "Danno" Conroy ; Sara Shinei Monial; Janet Ault; Fallon Roderick. Quorum of Directors present

Meeting location: Heart of Wisdom Zen Temple

Annual meeting

Opened at 3:35pm with a few minutes of zazen, then introduction of Board Members

Great Vow Zen Monastery update -

Kisei shared all that has been happening at GVZM over the past year, and ideas for future work (including a personal retreat hut, couples housing, possibly an abbacy for Chozen and Hogen, live streaming of Dharma talks, a cemetery on the grounds, a Jizo stupa, etc)

Heart of Wisdom update -

Temple Council: governs, plans, and advises for Heart of Wisdom. Made up of: Kodo, Nan, Kotetsu, Shonin, Onkatsu, Bansho, Hogen

HoW is debt-free as of April 1, 2016!

Trillium House - sometimes known as the Temple House. Functions as a practice space; guest house for visiting teachers, folks from the monastery; residents help with Temple projects.

Communications report:

Website:

Dharma talks still being uploaded. Each talk has had between 50-600 hits. Lots of great photos and stories on the blog - everyone is encouraged to share more with Janet.

Videos: 2 are now on the website!

CVCRM: still learning this contact management tool, which is embedded on the website

New photos needed! Please share photos with Seiko.. Especially of people!

Flyers: great way to get the word out.. Need to do more of this in the Clatskanie area. We discovered a great resource for printing flyers and are saving money on this!

Brochures: 2 created this year, focused on ZCO and on membership

Social media: happening - and we're hoping for more in the coming year.

Communications book created that details all of this work and how it's done

Goals: complete more brochures; increased social media presence; new/more photos.

Treasurer's report:

Income for 2016 is projected to be \$289,000, and expenses are expected to be approx \$274,000. Began the fiscal year with \$128,000 in savings (which equals approx 5 months of operating expenses) and \$120,000 in checking account.

We have multiple income streams which provides stability (we are not reliant on any outside income stream). Our debt ratio is very good, and includes a mortgage for GVZM. The mortgage payment is \$50,000 due every September 1st on a balance of a \$236,181 from the original \$1 million loan. We're on track to pay it off in 2022. We also owe \$19,296 to Chozen and Hogen for the loan they made to the community for GVZM. The \$100,000 loan that paid for major repairs at Heart of Wisdom was paid off this April 2016.

Please contact Bansho Green at bansho.green@gmail.com with any questions or comments.

Membership report:

36 new members in 2016 for a total of 140 members. Two new member teas over the last year, and plan to have 2 each year. Arlene has now changed the format of the new member interviews, with the goal of making sure each person feels seen and welcomed.

Now have different membership levels available.

In general, we have 100+ people come through HoW for regular sitting times, plus refuge recovery of around 25 people.

Challenges for the future: addressing accessibility to the zendo.

Now membership committee: Allen, Sojin, Doug, Amy. If anyone else would like to be part of the membership committee, contact Arlene!

Recognition of service by and gratitude for Sangha members:

- People involved in the Annual Dinner - Shonin, Jim, Michael, Nan
- Service positions - thank you to everyone that holds a service position!
- Membership committee - especially Arlene!
- Sangha Harmony committee - Thank you Jomon et al.!
- Programming - Thank you Nan for programming all of the events that happen at HoW. Thank you, too, for all that Allen does to help her, mow lawns, clean-up, etc!
- Board positions - President: Fuho, Treasurer: Bansho, Secretary: Heather
- 1,000 of Kanzeon - it's happening (thanks especially to Jomon!) [volunteers help with meals, rides, all kinds of amazing Bodhisattva-ness]
- Teaching circle: Fuho, Jomon, Bansho, Gensho, Kodo, Hoben, Mushin, Nan, Shonin, Kisei, Shinei, Soten, Jogen

Administrator position:

The board and teachers have recognized that there is a need for a person to focus on the running of this large organization on a full-time basis. Many spiritual organizations have someone in a similar role, which has been very helpful for those communities.

Today, the Board approved this item and the budget to fund it. The contract is being finalized and approved. The goal is to offer this position to Bansho, and to have this position begin sometime early in the new fiscal year (likely July). Bansho has been in a leadership position within ZCO for over 10 years and is highly experienced and skilled in the areas needed to make this position a successful, supportive one for the community.

Business portion:

Fuho read the responsibilities held by the Board of Directors. There are 7 directors and they serve a three year term. One director is Chozen, Roshi (who serves ongoing); she appoints two directors; the other four are elected.

Seiko is vacating her position (after serving two terms of service). Chozen has appointed Jomon for this position, and Jomon has accepted. Shonin's first term ; 2nd term - voted and approved

Elections committee for the coming year: Onkatsu, Chozen and Shonin from the Board; Kodo, Amy Vance and Gensho. Voted & approved. Three alternates: Sojin, Shinei, Jim

Votes within Board of Directors for Board Officers:

President - Onkatsu Fuho was nominated and approved by the Board to continue serving as President

Treasurer - Kisei nominated Bansho to continue serving as Treasurer

Secretary - Jomon nominated Jim Hornor as Secretary for the coming year

Closing remarks by Hogen, Roshi: Zen Community of Oregon has a commitment to continue to grow the teaching and share the Dharma. Hogen encouraged all to participate in sesshin to learn the nature of our own minds, and offered a reminder that the precious life of each of can't be replicated. Consider what we each have to offer, and consider what can we offer as a community to the larger world.

Next scheduled board meeting: July 17, 2016

minutes submitted by Heather Dorfman, Secretary