

Zen Community of Oregon
Minutes of the Board of Directors Meeting
January 5th, 2013
Heart of Wisdom Zen Temple

Board Members Present: President Larry Fuho Trussel, Treasurer Patrick Bansho Green, Secretary Amy Kisei Costenbader, Ryushin Creedon, Judy Seiko Stamp, Julie Grant-Weiss, Darah Shonin Ashton, Doug Onkatsu Kagel, Jan Chozen Bays, Roshi

Also Attending: Kodo, Cibyl, Gensho, Allen, Nan, Jomon, Daimei, Kotetsu, Jogen, Hogen

Meeting called to order at 3:12PM with 5 minutes of zazen

Reading by Fuho

Looking over the minutes: Bansho sent the verbatim text of the Sangha Harmony committee's update, to be entered into the minutes. Although this is not usually our policy, a concession was made due to the nature of the report, it was pointed out that there is still some ambiguity.

Bansho will review and match according to the document read at October 13th meeting, updated minutes will be sent to the Board. We will defer approval until the next meeting.

Chozen has asked Kisei to be on the Board. She will remain secretary for the time being.

Treasurer Report

Draft version of the 2014 budget was reviewed.

Discussed possible Zenworks expansion. Perhaps Julie can sit down with Kando. Looking at promotion and a potential marketing budget for Zenworks.

Discussed potential changes in our fundraising strategy as the organization continues to expand.

Question about Ink on the Cat as a budget line item. Do we want to do an Ink on the Cat, and who will do it?

Fuho and Jogen will talk and provide a reasonable estimate of cost for the budget.

The budget will be open for discussion next meeting.

Question arose on how do we allocate money for donations?

Hogen has been this gatekeeper, to support dharma centers/local organizations

Also the budget acts as a gatekeeper

Bansho will provide a list of organizations we have supported in the past

Seiko--Communications/Website

Our website is imploding. It is being rebooted twice a day.

New website navigation. Easy to navigate. Gensho, Ray, Susan, Seiko, Jogen are all working on this.

Seiko will get a bid on the entire project, set up a timeline, design will be brought to the board for proposal, hope is that this will be up and running in a month.

Julie motions to approve moving forward on website. Doug seconds. All on the Board approve.

Membership and Fundraising (Kodo)

Kodo brings to the Board's attention that the Fundraising now called Development Committee is currently a "work group" and not an official Board Committee.

Doug motions to make the Development Committee an official Board Committee. Seiko seconds, all on the Board approve.

Review the bylaws, do we need two board members on the committee? We will look at the requirement to have two board members on each board appointed committee at a later date.

Hogen suggests that the Development Committee give a report at every meeting. Julie as a Board member is on the committee with Kodo.

What kind of business by the Board is done online?

Gensho, the board has made decisions online, usually expedient decisions, but it was very effective. Cautions that if decisions are made online, they need to be in the minutes.

Fuho suggests that we end the meeting, it is 4:34PM

Respectfully Submitted,

Amy Kisei Costenbader, ZCO Board Member, ZCO Board Secretary