Zen Community of Oregon Board Meeting

Heart of Wisdom Zen Temple

March 22, 2020 Online

Minutes prepared by Ko’un Kassie Fisk

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| **ZCO board members attendance** | **Sangha attendance** |
| * Chozen Bays,Roshi | * Hogen Bays Roshi |
| * Kisei Constenbader (President) | * Jogen Salzberg |
| * Bansho Patrick Green (Administrator) | * Onshin Tim Lawry |
| * Dainen Bill Kelley | * Kodo Nancy Conover |
| * Kyoko Nancy Whitaker-Emerich | * Fuho Larry Trussel |
| * Shikaku Jim Hornor | * Soren Janine Salisbury |
| * Kennyo Patrick Dunn | * Seicho Smith |
| * Shonin Darah Ashton (Treasurer) | * Soten |
| * Ko’un Kassie Fisk (Secretary) | * Shoken |
| * Jomon Laura Martin - Excused | * Shinei * Doug Onkatsu Kagel * Cho’on Linda Frishmeyer |
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1. Zazen

2.     Short Dharma Reading

3.     Meeting minutes from January 26, 2020 were approved.  
  
 4.     **Financial Repor**t re: Cancellations due to COVID-19 (Bansho)

* Refer to PDF documents from Bansho 3/22/2020
* Responding to the pandemic
* Cuts 2020 Closure for board
* The board shared ideas and concerns and agreed to meet again within 2 weeks.
* The board will consider and decide:
* Policy priorities - This needs to be clarified so we can clearly articulate to the Sangha what is happening, what is most important to preserve? What will we not do for the time being? What will we buy back first when funds come in?
* Fiduciary choices - what needs to stay? What needs to go? How much will be dip into our savings?
* Timelines- we don't need to decide everything all at once. What do we need to decide by when?

**Next steps**

* Board meeting to discuss financial report and decision scheduled for Sunday April 5, 2020 2-4pm Zoom
* Suggestion for Onkatsu and Ryan to present a proposal for online membership
* Consider rescheduling the Annual meeting, current planned for April 19th.

**Decision** – the board moved to approve

* Enroll ordained in the Oregon Health Plan which will save premium dollars from Kaiser.
* Stop the rental payment for Trillium House.

 5. **ZCO's Response to the Pandemic** (Hogen and Chozen Roshi)

* Remember generosity, connection and intimacy.

**Brainstorm Ideas as a result of the shut-down**, currently scheduled until May 1, 2020 and subject to change:

* Charge for online Inner Critic.
* Would like to be guided to have the monastery and temple continue.
* Add a donation option within the Zoom meetings. Could it be added to the waiting room, or a link at within the Zoom meeting?
* Offer quarantine individual retreat
* Consider refinancing Great Vow
* Can tap into the meditation group from Astoria.

6. Closed with Four Great Bodhisattva Vows

**Board Meeting Schedule for 2020**

Jan 26 - Board meeting at HoW 3:30P-5:30P

Feb 29 - Upholding Sangha Treasure Process at HoW – Daylong event

March 22 - Board meeting Zoom 2P-4P

\*April 19 - Annual meeting at HoW 3:30P-5:30P

May 16 - Diversity, Equity & Inclusion training at HoW – Daylong event

July 26 - Board Meeting at GV 2P-4P

Sept 13 - Board Meeting at HoW 3:30P-5:30P

Nov 22 - Board Meeting at GV 2P-4P

\*Subject to change